

Notary Public

22 Windsor Road, Slough, Berkshire, SL1 2EJ

Client Registration Form

Please note – This notarial practice is regulated by the Faculty Office of the Archbishop of Canterbury (The Faculty office, 1 The Sanctuary, Westminster, London SW1P 3JT / faculty.office@1thesanctuary.com / www.facultyoffice.org.uk). If you have a complaint about my work, please do not hesitate to contact me, and if the matter cannot be immediately resolved, I will refer your complaint to the Notaries Society, of which Mr Surinder Singh Uppal is a member, who has a Complaints Procedure which is approved by the Faculty Office. By signing this form you acknowledge safe receipt of my client care leaflet. Alternatively, you can complain directly to the Notaries Society. Please write (but do not enclose any original documents) with full details of your complaint to a Secretary of the Notaries Society, The Secretary: Christopher J Vaughan, P O Box 1023, Ipswich, IP1 9XB. Email: secretary@thenotariessociety.org.uk). Finally, even if you have your complaint considered under the Notaries Society Approved Complaints Procedure, you may at the end of that procedure or after a period of eight weeks from the date of making the complaint to us, make your complaint direct to the Legal Ombudsman if the matter has not been resolved to your satisfaction: **Legal Ombudsman, PO Box 6167, Slough, SL1 0EH / 0300 555 0333 / enquiries@legalombudsman.org.uk / www.legalombudsman.org.uk**).

Date & Time of Appointment:

Full Name of applicant:

Address:

Post Code:

Daytime Telephone No:

Email Address:

Occupation:

How did you hear about us:

Terms and conditions:

1. The notary will witness my signature and affix his seal of office at his sole discretion.
2. If the notary prepares any documents, he will rely on the information I give him. I am responsible for all errors and omissions in that information.
3. I confirm that I have read and understood all the documents that I will sign and that by signing them I intend to give them legal effect.

4. I acknowledge that the notary is acting as a witness only; the notary is not a party to any transaction; the notary accepts no legal responsibility or otherwise whatsoever for any delays, loss, omissions, costs claim, or damages arising out of his notarisation of any of the documents.
5. I verify that all documents and the facts contained in them are true and authentic and are not made as part of or as a plan for any illegal act against the laws of any country in the world.
6. I agree to indemnify the notary for any losses, costs or claims made against the notary.

Use of Technology, Devices and Artificial Intelligence

7. To the extent that I use any automated decision-making technology, including artificial intelligence, in the course of my services, I do not rely upon the same without human intervention.
8. Before using any new technology including artificial intelligence, I carry out an appropriate risk assessment to ensure that your rights are not adversely affected by the same.
9. I understand that the notary must make and keep copies of the relevant pages of my passport, and other identification, and I give my permission to do so. I understand that the Notary Public is registered under the Data Protection. This information is not disclosed to any other parties.

I have read, understood, and agreed to the above terms and conditions.

Signature of applicant:

Date: